**TASHABOS EDUCATIONAL ORGANIZATION (TEO)**
**د تشبث بنوونیزه او روزنیزه مؤسسه**

**مؤسسهٔ تعلیمی وتربیتی تشبث**
**Activities Plan 2019-2020**

| No | Tasks | Responsible | Indicators and Means of Verification | Oversight | 2019 May 1 | May 2 | May 3 | May 4 | June 1 | June 2 | June 3 | June 4 | July 1 | July 2 | July 3 | July 4 | August 1 | August 2 | August 3 | August 4 | September 1 | September 2 | September 3 | September 4 | October 1 | October 2 | October 3 | October 4 | November 1 | November 2 | November 3 | November 4 | December 1 | December 2 | December 3 | December 4 | 2020 January 1 | January 2 | January 3 | January 4 | February 1 | February 2 | February 3 | February 4 | March 1 | March 2 | March 3 | March 4 | April 1 | April 2 | April 3 | April 4 | Remarks |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **TASHABOS TEACHING** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | **Collect exact data of the Tashabos students per grade and per school by gender** | PO and Team | Statistics table | | | Ramadan | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | **Provide Tashabos teachers 2019-2020 contracts for nine educational months except Nanagarhar those are for eight months.** | AFO and PO | Contracts | | | | | | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | **Give the Tashabos students pre - evaluations to measure what they know (all three grades in all schools all provinces.)** | PO and Team | Database and report | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | **Give the Tashabos students post- evaluations to measure what they learned all grades in all schools.** | PO and Team | Database and report | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | **Build 20 of 60 teachers capacity (ToT) in the delivery of the curriculum, the participants will be provided with the knowledge, skills and techniques necessary to teache their students the curriculum. Various communication methods and networking techniques will also be shared. It will be a five day training in Kabul with four participants from provinces. See attachment A NED Grant Documents for detail.** | AFO, PO and Team | ToT training, pictures and report | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | ToT | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | **Distribution of the Tashabos textbooks to those schools in need/short, three provinces and in September in Nangarhar** | PO and Team | Receipts and distribution table | | | | | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7 | **Printing publication and booklets** | AFO and Team | Design, and print | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | **Print Tashabos 10,000 certificates for the Grade 12 Tashabos graduates and distribute them.** | AFO and Team | Statistics and certificates | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | Ask for data of Grade 12 in September |
| 9 | **Monitor and supervise the Tashabos teaching.** | PO, Team and AFO | Visits, pictures and reports | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **TASHABOS EXHIBITIONS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | **Organize Tashabos exhibition in at least 30 Tashabos schools.** | PO and Team | Plan, visits, pics.. | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11 | **To visit Tashabos schools in Bamyan for exhibitions and business proposals' competitions and prepare report.** | PO and Team | Plan, visits, pics.. | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | Ba | Ba | | | | | | | | | | | | | | | | | | | | | | |
| 12 | **To visit the schools in Nangarhar for exhibitions and business proposals 'competitions and prepare report. To distribute teacher packages.** | PO and Team | Plan, visits, pics.. | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | Package | | | Election | | | | | | | BPCs | Nr | | | | | | | | | | | | | Exh | Nr | Nr | | | | |
| 13 | **Make sure that the Tashabos exhibition room in each of the schools is maintained. TEO will carry the inventory of the tools and equipments of the Tashabos exhibition rooms.** | PO and Team | Inventry list | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14 | **To visit Tashabos schools in Parwan for exhibitions and BPCs, and prepare report.** | PO and Team | Plan, visits, pics.. | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15 | **TEO would survey 200 Tashabos student-entrepreneurs and Tashabos students who secured jobs.** | PO and Team | Qs and database | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16 | **Organize periodic surveys of the 120 graduates students to gauge their levels of understanding and measure the impacts of the program.** | PO and Team | Qs and database | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17 | **Encourage Tashabos teachers maintain observation notebooks of visitors and products selling in the exhibitions.** | PO and Team | Copy of visitors views, pics, report | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | NBook to copy | | Eid | | | | | | | Election | | | | | | | To collect the books | | | | | | | | | | | | | | | | | | | NBooks Naugr | |
| **BUSINESS PROPOSALS COMPETITIONS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18 | **To procure trophies for Top 3, books and stationery for Top 10.** | PO and Team | BPCs packages | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19 | **Develop recognition certificates for Top 10 (430 certificates)** | PO and Team | Certificates | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20 | **Tashabos teacher select Top 10 BPs and send the documents to TEO for onward evaluation.** | PO and Team | Top BPs lists | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21 | **At least 38 business proposal writing competitions in the four provinces. A joint evaluating team selects the Top Three in each school.** | PO and Team | Evaluation panel, select Top 3, reports | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22 | **TEO assigns a committee to review all the Tashabos schools' Top Three business proposals from all four provinces and select Top 50** | PO and Team | Evaluation panel, select Top 3 | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 23 | **TEO assigns another committee to select the final Top 10 from among the Top 50.** | PO and Team | As above | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Training of Top 50 and Preparation for Final Top 10 Business Proposals Competition** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 24 | **List participants and media.** | PO and Team | Lists | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 25 | **Develop agenda, invitation, banners etc.** | PO and Team | Agenda … | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 26 | **Coordinate with stakeholders (MoE, MoCI, MoWA, THE, ACCI AWCCI)** | PO and Team | Communication.. | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 27 | **Selection of venue in collaboration with MoE and stakeholders.** | PO and Team | Venue | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 28 | **Trainings for Top 50, Top 10 and prepare report** | AFO, PO and Team | Training, pics and reports | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 29 | **Assign an organizer committee (Tashabos principals, teachers, students and TEO Board Members) to prepare for the FBPC.** | PO and Team | Meeting and minutes. | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 30 | **Hold preparatory meeting with Top 50 and 10 during their training and their teachers.** | PO and Team | Meeting and minutes. | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 31 | **Organize for the Final Top 10 BPC. A panel comprised of universities' instructors, Ministry of Education or Ministry of Industries and Commerce officials and businesspeople determine the ten finalists. (Potential: MoIC, MoE, Pvt. Universities/Tabesh, ACCI and AWCCI)** | PO and Team | Members bios and their orientation | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 32 | **Final Top 10 Business Proposals' Competition** | PO and Team | Event docs | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **REPORTS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 33 | **Prepare meetings minutes** | PO and Team | Minutes | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 34 | **Prepare quarterly reports** | PO and Team | Reports | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 35 | **Prepare final business proposals competition reports** | PO and Team | Reports | | | | Ramadan | Ramadan | Ramadan | Eid | Eid | | | | WED | Summer | | Eid | | | | | | | Election | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| Provinces | Number of Schools: Boys | Girls | Total | Number of Classes: Boys 10 | Boys 11 | Boys 12 | Total Boys Classes | Girls 10 | Girls 11 | Girls 12 | Total Girls Classes | Total B&G Classes | Number of Students: Boys 10 | Boys 11 | Boys 12 | Total Boys | Girls 10 | Girls 11 | Girls 12 | Total Girls | Total B&G | Tashabos Teachers Statistic: Number of Teachers | Gender: Male | Female | Grand Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Kabul City | 6 | 15 | 21 | 73 | 67 | 63 | **203** | 132 | 119 | 105 | **356** | **559** | 3281 | 3019 | 2824 | **9124** | 6156 | 5238 | 4573 | **15967** | **25091** | 36 | 9 | 27 | **36** |
| Kabul Districts | 4 | 3 | 7 | 12 | 10 | 9 | **31** | 7 | 6 | 5 | **18** | **49** | 563 | 489 | 409 | **1461** | 339 | 279 | 185 | **803** | **2264** | 7 | 4 | 3 | **7** |
| Parwan | 2 | 3 | 5 | 8 | 7 | 6 | **21** | 9 | 6 | 5 | **20** | **41** | 333 | 292 | 264 | **889** | 308 | 151 | 170 | **629** | **1518** | 5 | 2 | 3 | **5** |
| Bamyan | 2 | 3 | 5 | 12 | 11 | 11 | **34** | 6 | 6 | 6 | **18** | **52** | 586 | 540 | 482 | **1608** | 276 | 273 | 228 | **777** | **2385** | 6 | 5 | 1 | **6** |
| Nangarhar | 2 | 4 | 4 | 21 | 19 | 20 | **60** | 12 | 9 | 8 | **29** | **89** | 1215 | 941 | 915 | **3071** | 529 | 419 | 349 | **1297** | **4368** | 6 | 3 | 3 | **6** |
| **Total** | **16** | **26** | **42** | **126** | **114** | **109** | **349** | **166** | **146** | **129** | **441** | **790** | **5978** | **5281** | **4894** | **16153** | **7608** | **6360** | **5505** | **19473** | **35626** | **60** | **23** | **37** | **60** |
| | 38% | 62% | | | | | 44% | | | | 56% | | 37% | 33% | 30% | 45% | 39% | 33% | 28% | 55% | | | 38% | 62% | |

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|---|---|---|---|
| **Ramadan (Starts on Monday, May 6, 2019: Sawar 16, 1398)** | **MoE:** Ministry of Education | **Kbl** Kabul | **ED:** Executive Director |
| **Eid-Ul-Fiter Wednesday June 5-8, 2019: Jawza 15-18, 1398) and Arafa/Eid-Ul-Adha (Sunday, August 11-14, 2019: Asad 20 - 23, 1398)** | **MoCI:** Ministry of Commerce and Industries | **Pn** Parwan | **PO:** Program Officer |
| **The activity is planned** | **PED:** Provincial Education Department | **Bn** Bamyan | **AFO:** Administration and Finance Officer |
| **Summer Holiday In Cool Season Provinces** | **SMEDD:** Small Medium Enterprises Development Department | **Nr** Nangarhar | **PA:** Program Assistant |
| **Tuesday, October 1, 2019: Mizan 9, 1398 Presidential Election** | | | **M&E:** M&E Officer and Trainer |
| **Final To 10 Business Proposal Competition on Tuesday March 17, 2020 - Hoot 27, 1398** | | | **AO:** Associate Officer |

WED World Entrepreneurship Day August 21st